

NEW JERSEY REPUBLICAN STATE COMMITTEE



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September 19, 1994

Mr. Kenneth A. Davis, Jr.

Reports Analyst

Reports Analysis Division

Federal Election Commission

Washington, DC 20463

Identification Number C00164418

Reference: Amended April quarterly (1/1/93-3/31/93) dated 10/4/93

Amended July quarterly (4/1/93-6/30/93) dated 10/4/93

October quarterly (7/1/93 - 9/30/93) Report

Dear Mr. Davis:

In response to your inquiry regarding the above quarterly

reports:

\* The bank account was in fact overdrawn as of March 31,

1993. The bank statement indicates several overdraft charges. The

overdraft was covered by transfers from the Non Federal account

which was made on April 6, 1993. Although I can not explain why

the transfers permitted from the Non Federal account as allowed by

regulation for administrative expenses were not prepared and done

on a timely basis, there were extraordinary circumstances that I am

sure contributed to this condition. The New Jersey Republican

State Committee's headquarters in Trenton had a serious fire in

late February 1993. The building is, at this date, uninhabited.

Records were burned and water damaged; computers were not

functioning; mail was interrupted and for over a month there was

considerable chaos while we searched for and moved into emergency

space. It is conceivable that bookkeeping errors would be made

under these circumstances. I have enclosed a copy of a letter to

your office from the former bookkeeper which references the fire

and the aftermath.

\* The reports for quarters ended June 30 and September 30,

1993 indicated negative balances which are the result of allowable

monies, required to be transferred for operating administrative

expenses in accordance with the joint activities administrative

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Virginia Newman Littlell, Chairman

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Kathleen A. Gross  
Director of Operations

*Kathleen A. Gross*  
Sincerely,

Should you have any questions, please contact me.

Since I was not involved with the accounting activities at that time, I do not know why the reports were maintained in a negative position. I can assure you, however, that since I have taken over the financial reporting of this account, (in October of 1993) it has been maintained properly.

allocation not being made on a timely basis. These transfers were made to cover such negative balances in the succeeding month.



Edward Cross, Esquire  
Legal Counsel

Cheryl F. Halpern  
Caucus Chairman

Ronald L. Yobla  
Finance Chairman

Noel Love Cross  
National Committeewoman

David A. Mancoske  
National Committeeman

May 10, 1993

Mr. John D. Gibson  
Assistant Staff Director  
Reports Analysis Division  
Federal Election Commission  
Washington, D.C. 20463

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Mark S. Herr  
Executive Director

Dear Mr. Gibson,

I spoke to Mr. Kenneth Davis on Thursday, May 6. At that time I informed him that the New Jersey Republican State Committee had a fire in its offices on February 23, 1993. Because of the chaos following the fire your request for additional information on our reports (Oct. quarterly, pre-general, post-general and year-end) did not arrive on my desk until last week. I will respond to your request as quickly as possible.

If you require any further communication in the interim, please contact me directly at 609-989-7300. Thank-you for your time and consideration.

Sincerely,

*Handwritten signature: Rachel P. Herr*

Rachel P. Herr  
Accountant

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